



## **Position: Summer Camp Instructor**

### **General summary:**

The Summer Camp Instructor creates and implements an innovative, dynamic summer camp curriculum for grades 1-8 at the Dixon Art Camp. The Camp Instructor works under the supervision of the Camp Director and supervises an Assistant Instructor and a High School Intern. Camp Instructors should exhibit enthusiasm for learning and the ability to create a fun, supportive, and creative environment. Camp Instructors should have flexibility for quickly changing tasks and expectations, and experience working with a diverse group of learners.

**About the camp:** Dixon Art Camp is a free, week-long experience for Memphis Shelby County School students in rising grades 1-8, hosted June 16<sup>th</sup>-20<sup>th</sup> and 23<sup>rd</sup>-27<sup>th</sup>, 2025. During each week, campers explore a variety of media and techniques alongside enthusiastic artist mentors. Using the beautiful Dixon grounds and collections as inspiration, students learn about the museum and art through this one-of-a-kind experience. Once the first week is completed, the curriculum is repeated for a second week with a new group of campers.

### **Job duties and responsibilities:**

- Attend all required training and camp meetings prior to the camp start date. Training will occur the week before camp begins (June 9<sup>th</sup>-13<sup>th</sup>). Any meetings will be scheduled on an individual basis.
- Create an innovative, fun, experience oriented curriculum. Art lessons should prioritize process over product and utilize the Dixon's unique collection and grounds as inspiration.
- Monitor campers to ensure a positive and safe experience for all.
- Implement daily art and garden projects that expose campers to new materials and experiences.
- Prepare materials for a variety of activities throughout the day to ensure smooth transitions.
- Delegate daily tasks to Assistant Instructor and High School Interns.
- Encourage positive interactions between campers and between children and adults.
- Communicate supply and space needs with the Camp Director and other Camp Instructors.
- Cordially share spaces and supplies with the camp.
- Ensure a safe and caring environment for all visitors.
- Straighten, clean, reset and generally keep camp activity areas in order daily.
- Anticipate the needs of campers with diverse learning styles.
- Maintain a cordial, cooperative working relationship with staff, campers, and parents.
- Learn as much as possible about the museum, its history, exhibits, plants, and enthusiastically share that information with others.
- Support and adhere to the mission, work rules, policies and procedures of the Dixon Gallery and Gardens.

**Qualifications:**

- Minimum bachelor's degree in studio art, art education, education, or related fields.
- Previous experience teaching youth audiences.
- Excellent organizational skills and attention to detail.
- Dependable, positive attitude, ability to inspire action, and innovation.
- Excellent interpersonal and communication skills with both children and adults.
- Self-directed, energetic, highly motivated, and proactive.
- Team-player.

**To apply:** Email your cover letter, a sample elementary or middle school lesson plan, and resume to Christine Ruby at [cruby@dixon.org](mailto:cruby@dixon.org).