



Position: Summer Camp Assistant Instructor

General summary:

The Summer Camp Assistant Instructor works with campers grades 1-8 at the Dixon Art Camp. The Assistant Instructor works under the supervision of the Camp Instructor. Camp Assistant Instructors should exhibit enthusiasm for learning and be able to create a supportive environment for children.

About the camp: Dixon Art Camp is a free, week-long experience for Memphis Shelby County School students in rising grades 1-8, hosted June 16th-20th and 23rd-27th, 2025. During each week, campers explore a variety of media and techniques alongside enthusiastic artist mentors. Using the beautiful Dixon grounds and collections as inspiration, students learn about the museum and art through this one-of-a-kind experience. Once the first week is completed, the curriculum is repeated for a second week with a new group of campers.

Job duties and responsibilities:

- Attend and complete all required training and camp meetings prior to camp start date. Training dates will occur the week before camp begins (June 9th-13th). Any meetings will be scheduled on an individual basis.
- Under supervision of the Camp Instructor, monitor campers to ensure a positive and safe experience for all.
- Assist with implementation of lessons created by the Camp Instructor.
- Supervise campers during lunch time, free play, and snack time.
- Assist with set-up and clean-up.
- Encourage positive interactions between campers and between children and adults.
- Straighten, clean, reset and generally keep camp activity areas in order.
- Detect and immediately report problems and anticipate needs of campers.
- Maintain a cordial, cooperative working relationship with staff, campers, and parents.
- Support the philosophy and mission of the Dixon Gallery and Gardens.

Qualifications:

- Minimum of two years undergraduate studies towards a B.A. or B.F.A in Studio Art, Art Education, Elementary Education or related field.
- Previous experience working with youth audiences.
- Dependable, positive, and enthusiastic attitude.
- Excellent interpersonal and communication skills with both children and adults.
- Self-directed, proactive, energetic, highly motivated, and outcome-oriented.
- Excellent organizational skills and attention to detail.
- Team-player, works well with others.

To apply: Email your cover letter and resume to Christine Ruby at cruby@dixon.org.